
Location: NHDOT, Profile Conference Room 161

Time: 2:00 PM to 3:30 PM

Attended by:

NHDOT

David Smith (Co-chair)
Brett Rusnock
Jon Evans (partial)

Consultants

Jennifer Reczek (Co-chair)
Jason Beaudet (scribe)
Roch Larochelle
Brian Colburn

Previous Meeting Minutes Approval

- The November 12, 2025 minutes were reviewed and approved as presented.

Standard Scope of Work (Final Design)

- Slope & Drain Submittal
 - Construction signing & warning devices (CSWD) section was reviewed and updated for clarity and appropriateness.
 - Drainage Design
 - Updated to use Stormwater Control Measure (SCM) instead of BMP
 - Water Quality Memo and Stormwater Compliance Memo are the same thing
 - Draft is prepared during preliminary design (short examples)
 - Final is prepared during final design (large examples)
 - Drainage Design Report is a separate document from the memos mentioned above

Action Items

- NHDOT
 - Invite Mark Hemmerlein and Jon Evans to January 2026 meeting to discuss Water Quality
 - Invite David Kammer to future meeting to discuss Limited Reuse Soil (LRS)
- Consultants
 - Jennifer to incorporate BOE revisions into working documents

Next Steps

- Final Standard Scope of Work (SSOW) continued

Next Meeting

- January 14, 2026 @ 2:00 PM

Submitted by: Jason Beaudet