
Location: NHDOT, Profile Conference Room 161

Time: 2:00 PM to 3:30 PM

Attended by:

NHDOT

David Smith (Co-chair)
Mike Mozer
Brett Rusnock
Mark Hemmerlein
Jon Evans

Consultants

Jennifer Reczek (Co-chair)
Jason Beaudet (scribe)
Brian Colburn

Previous Meeting Minutes Approval

- The January 14, 2026 minutes were reviewed and approved with minor revisions.

Standard Scope of Work (Preliminary Design)

- Comments need to be addressed and updated
- Will incorporate into upcoming future meeting
- Will focus on all non-environmental comments and get an update

Standard Scope of Work (Final Design)

- Stormwater Permit Compliance Memo
 - Stormwater Permit Compliance Memo will be the name we use
 - PD SSOW should be updated to include initial preparation of this
 - This is mostly an engineering effort completed by consultant, and reviewed by Mark Hemmerlein
 - The document is required for administrative record to prove compliance with AoT MOA and regulations
 - NHDOT to review Stormwater Permit Compliance Memo template and post with checklist on highway design webpage
 - Preferred routing process for reviewing and approving this memo needs to be determined
 - Consideration should be given to moving this into Section 6.0
- 6.0 Environmental Plan Development and Permit Support Task
 - Information related to the water quality certificate needs to be added to this section and Mark Hemmerlein will provide

Action Items

- NHDOT
 - Invite David Kammer to future meeting to discuss Limited Reuse Soil (LRS)
 - Brett to discuss with Ron Grandmason to add guardrail calculations and superelevation calculations to Slope & Drain Submission checklist

Next Steps

- Final Design Standard Scope of Work (SSOW) continued

Next Meeting

- March 11, 2026 @ 2:00 PM

Submitted by: Jason J. Beaudet, PE