
Location: NHDOT, Profile Conference Room 161

Time: 2:00 PM to 3:30 PM

Attended by:

NHDOT

David Smith (Co-chair)
Mike Mozer

Consultants

Jennifer Reczek (Co-chair)
Jason Beaudet (scribe)
Brian Colburn

Previous Meeting Minutes Approval

- The February 11, 2026 minutes were reviewed and approved.

Standard Scope of Work (Preliminary Design)

- Comments received from Curtis Morrill related to Environment
 - Dave Smith will discuss comments with Jon Evans
 - Mike Mozer stated the comments have been consistent with comments received on recent preliminary design scopes
- Consultants have voiced that they have comments but the committee has not received anything to date
- Some concerns have been voiced that the Bridge section is not as developed as the Highway sections
 - Mike Mozer to discuss at the ACEC-NH Bridge Subcommittee
- ROW Comments
 - ROW comments discussed with Dave Smith and Brett Rusnock were reviewed
 - Comments were acceptable and will be incorporated into the next update
 - There are a couple section updates outstanding that when received will be reviewed for update when received

Standard Scope of Work (Final Design)

- 2.0 Slope Drain
 - 2.5 Estimate
 - Note added to assess the need for separate estimate bodies
- 7.0 Preliminary PS&E
 - 7.1 Highway
 - No revisions
 - 7.2 Bridge
 - Updated to acknowledge need to review potential for elements for Highway checklist
 - 7.3 Drainage Design
 - No revisions
 - 7.4 Estimate
 - Note added to assess the need for separate estimate bodies
 - 7.5 Construction Schedule
 - No revisions
 - 7.6 Draft POW, TCP, and Special Provisions
 - Department commitment removed and added to 8.6
 - Deliverables
 - Revised from Plans to Plan submission

- 8.0
 - 8.6
 - Removed Department commitments from Section 7.6 added
- 10.0
 - Section 10.9
 - Added to provided meetings with construction following critical submittals/milestones

Action Items

- Jennifer to clean up committee file structure and Final Design SSOW document

Next Steps

- Final Design Standard Scope of Work (SSOW) continued

Next Meeting

- March 24, 2026 @ 2:00 PM

Submitted by: Jason J. Beaudet, PE