
Location: NHDOT, Profile Conference Room 161

Time: 2:30 PM to 4:00 PM

Attended by:

NHDOT

David Smith (Co-chair)
Mike Mozer
Brett Rusnock

Consultants

Jennifer Reczek (Co-chair)
Jason Beaudet (scribe)
Roch Larochelle
Brian Colburn

Previous Meeting Minutes Approval

- The March 11, 2026 minutes were reviewed and approved.
- The April 17, 2026 minutes were reviewed and approved.

Status of Preliminary Design Scope of Work

- Edits have not been posted yet
- Jennifer and Brett will meet with Jon Evans to discuss BoE updates
 - To review and finalize at the next meeting

Proposed Updates for Usability/Format

- Table of Contents
 - Reformatted to be more concise and user friendly
 - Apply to preliminary and final design
- Form Fills
 - Can be cumbersome
 - Removal is being considered
 - More information is needed to understand why they are used
- ADA Compliance
 - Documents will need to be reviewed prior to posting

Review Action Item Status

- Invite David Kammer to future meeting to discuss Limited Reuse Soil (LRS)
 - Still needs to be coordinated and take place
- Guardrail and superelevation calculations checklist
 - Brett coordinated with Ron Grandmason
 - Brett to follow up
- Bureau of ROW
 - Coordinated outside of CQI meeting by Dave, Brett, and Mike

Standard Scope of Work (Final Design)

- Document comments received from NHDOT were reviewed and addressed accordingly

Action Items

- Dave will thin out comments
- Brett to follow up with Ron
- Invite David and Jon for LRS
- Brett Kendra form fields

Next Steps

- Final Design Standard Scope of Work (SSOW) continued

Next Meeting

- June 10, 2026 @ 3:00 PM

Submitted by: Jason J. Beaudet, PE